



GPI POLICY - FREIGHT

Freight Policy

Rationale: Freight management is required to ensure that an affordable system exists for the safe carriage of freight from New Zealand and/or French Polynesia to Pitcairn Island. The cost of freight to Pitcairn Island is calculated by HMG's Foreign Commonwealth Development Office (FCDO) to offset the cost of Pitcairn's budgetary aid. However, the GPI partners recognize the need for managed subsidised freight for specific categories including personal freight for permanent residents of Pitcairn Island.

Objective:

To provide a safe, managed and affordable process for freight to be sent to Pitcairn Island.

Definitions: Chartered vessel- Vessel contracted by HMG to carry freight to Pitcairn Islands.
Cubic meter- measurement by which costings per item are calculated by volume of said item.
Carter's Note - Customs clearance form which is required to accompany all items
Shuttle Express Services- Freight management company based in Mangere, Auckland
Dangerous goods- As rated by Shuttle Express Services.

Activities: The Government of Pitcairn Island in conjunction with FCDO & HMG will ensure a shipping freight service, for personal and government use, to Pitcairn Island is maintained.

All freight items being shipped to Pitcairn Island via the government chartered vessel must be accompanied by a Carter's Note (Annex A).

Items arriving at Shuttle Express Service without the appropriate Carter's note may be refused carriage.

Consignees must ensure all items are adequately packaged to allow for safe carriage.

All dangerous goods must be clearly marked and separately packaged from other goods.

Private freight will be measured and charged for at a rate of \$350 per cubic metre or part thereof.

Government freight will be measured and charged at a rate of \$1000 per cubic metre or part thereof.

Private freight accounts must not exceed a balance of \$1,500. All freight charges over the threshold of costs greater than \$1,500 must be prepaid at a price estimated by PIO in consultation with Shuttle Express Services prior to carriage.

Date Policy last reviewed: 15th December 2021
Date Policy due for next review: December 2023



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Any dispute in regards to freight charges/ size costs must be taken up with the Island Auditor whose decision in the matter will be final.

Any damages to personal freight arriving should be photographed by the police officers during unloading/unpacking. PIO should be contacted in the first instance regarding damaged goods.

Procedure for Managing Unaccompanied freight requirements between Pitcairn and French Polynesia.

The procedures for managing unaccompanied freight requirements between Pitcairn and French Polynesia are the responsibility of Pitcairn's Bio-Security Dept & the Pitcairn Island Post Office. They are as follows:

Bio Security Department

Outgoing Unaccompanied Goods - from Pitcairn:

- The Bio Security Officer (Quarantine) will carry out procedures for unaccompanied goods.
- Call on Channel 16 informing the community of the cut off date for receiving the declaration forms for unaccompanied goods going to French Polynesia.
- Place a notice on the board including the required declaration form.
- Once the Bio Security Officer (Quarantine) has received all declaration forms they will be checked and any area not correctly completed the person must be notified to make the correction or addition.
- The Bio Security Officer (Quarantine) will keep the original copy for filing and will provide a copy to the Post Office staff. The Post office staff must have the copies of the declarations prior to the Post office announcement.
- The Bio Security Officer will liaise with the Post Office staff on procedural matters such as cut of dates for receiving declarations and providing copies etc.

NOTE: Bio Security – Current Restrictions Due to both Covid 19 and ever increasing Port Restrictitons it is currently prohibited to send ANY UNACCOMPANIED goods on the supply ship to both New Zealand and French Polynesia.

Incoming Goods – From French Polynesia

Goods coming from French Polynesia will require the regular clearance by the Bio Security Officer (Quarantine). If there are any contaminated goods then the goods must be destroyed down the landing.

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Post Office Procedure.

Outgoing Unaccompanied Goods - from Pitcairn:

- The Post office staff will call on channel 16 informing the community that all unaccompanied goods are to be dropped off down the landing.
- The Post office staff will not accept or send unaccompanied goods without a copy of the declaration form.
- The Post office staff will measure each box or item and record the measurements.
- The Post office staff will follow regular freight procedures and send to Shirley Dillon at PIO.
- Shirley Dillon will follow regular procedure for billing freight.
- Post office staff will liaise with the Bio Security Officer (Quarantine) on procedural matters such as cut off dates etc.

Incoming Goods – From French Polynesia

- All goods must remain down the landing until the Post office staff have measured each item and documented who the receiver is.
- Any goods with no identification visible will be kept until the person comes forward.
- The Post office staff will follow regular freight procedures and send to Shirley Dillon at PIO.
- Shirley Dillon will follow regular procedure for billing freight.

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