



# GPI POLICY - PROPOSAL SUBMISSION PROCEDURE

## Introduction

The Pitcairn Islands group has become known for its unique environments and pristine marine ecosystems. With this we are seeing an increase in interested non-government organisations and other groups, with funding grants to carry out research and provide assistance in developing management practises.

Although this is welcomed, as Pitcairn has limited resources, expertise and current data, it also brings issues and therefore this document has been developed to guide best practices - using past experiences. NGOs cannot achieve their objectives for a better environment on their own. They all need to work in partnership with the Government of Pitcairn Islands and its community.

Since the introduction of the Administrator role there has been a shift in responsibilities within the island's Council and the development of the public service. The Island Council concentrates on high level strategic planning whilst the public service ensures that services meet the community's needs as well as the island's daily operations requirements.

The four Divisions (Operations, Community Services, Finance & Economics and Environment, Conservation & Natural Resources) execute the objectives within the Island Council's Strategic Development Plan and are the point of contact for all communications between GPI and the Island Council.

## Purpose

The Structure Flow Chart has been develop as an informative tool for Non Government Organisations, Universities, Researchers and other organisations to understanding the aforementioned structure and the processes and protocols of the Island Council - including the Government of Pitcairn Islands Public Service.

*Effective partnerships take time to build.*

## Government of Pitcairn Islands Structure Flow Chart

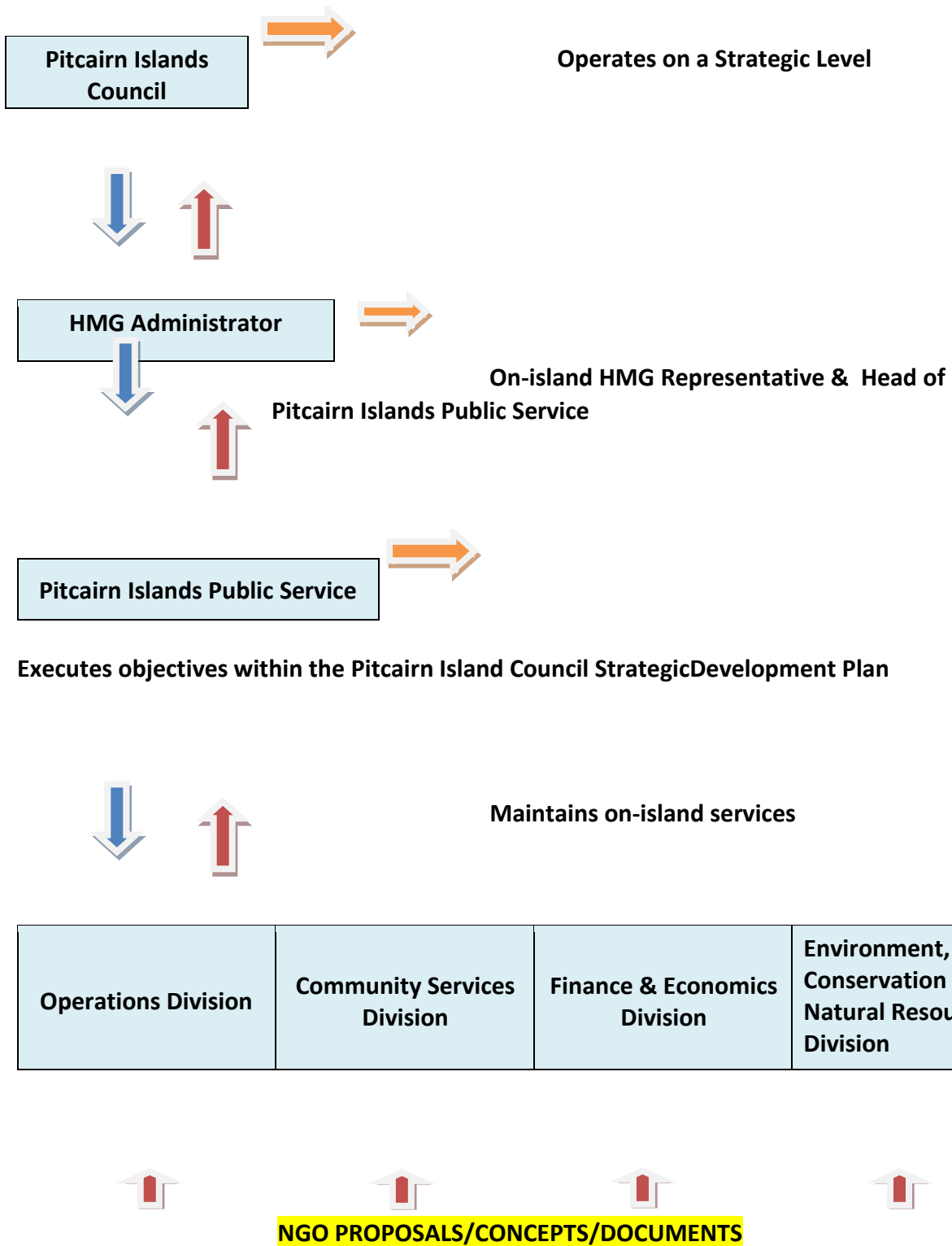
The below flow chart shows how Non-Government Organisations engage with the Pitcairn Islands Council.

As indicated the point of contact is through the relevant Division.

Date Policy last reviewed: 12<sup>th</sup> October 2021  
Date Policy due for next review: October 2023



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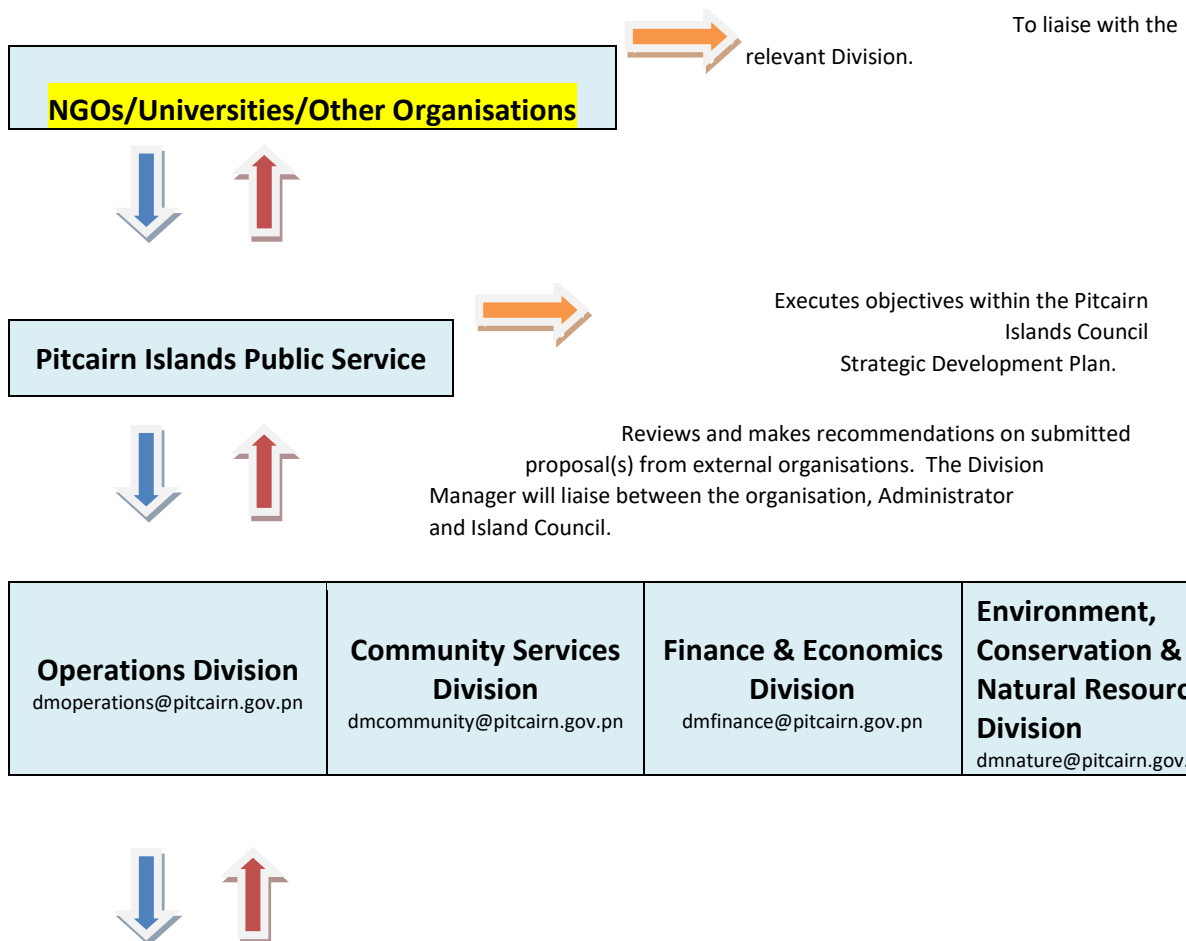
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## Government of Pitcairn Islands Structure Flow Chart

The below flow chart shows how Non-Government Organisations, Universities and other organisations engage with the Pitcairn Islands Government.

As indicated the point of contact is through the relevant Division. All concept notes, funding proposal applications and research programmes will be assessed by the Division Manager against the objectives contained in the Island Council’s Strategic Development Plan and priorities within the Division.

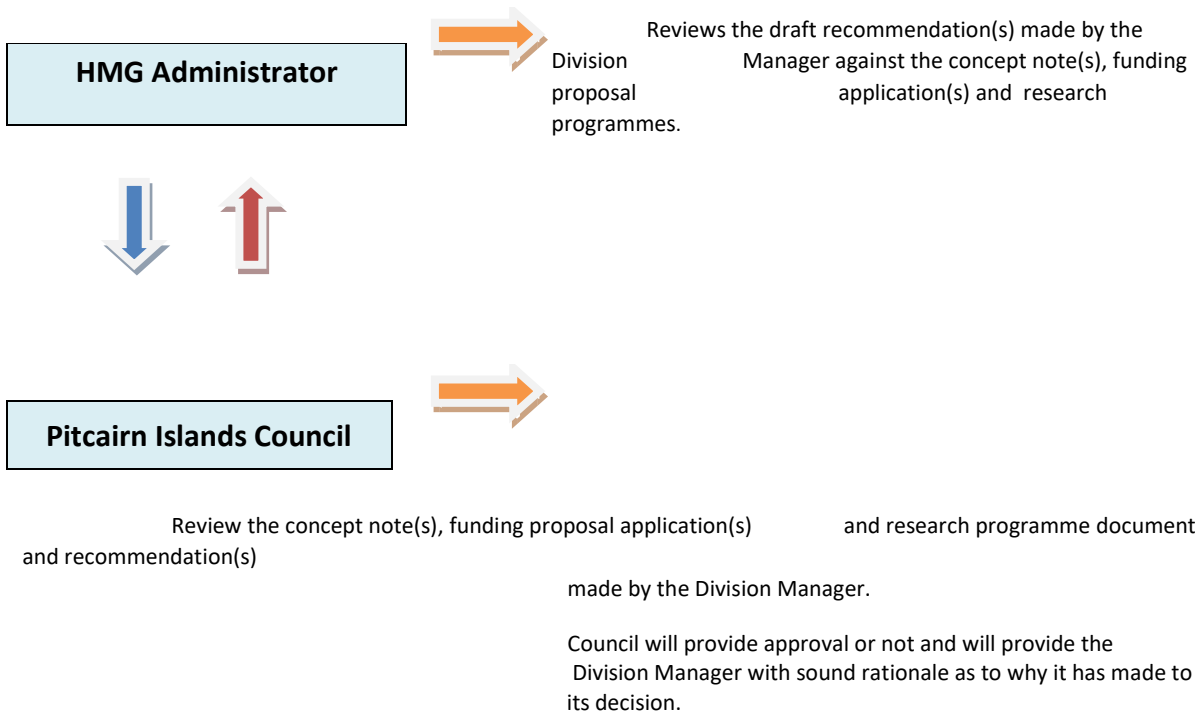
The process is as follows:



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## Government of Pitcairn Islands Structure Flow Chart

### Engaging with Government Personnel and the Community.

Partnerships are a collaboration between external organisations, the Government of Pitcairn Island and the community. Working in partnership brings mutual understanding, expertise, promotion and lasting friendships, all important values.

This guide has been developed as a tool for Non-Government Organisations, Universities and other organisations who will be engaging with GPI and the community.

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**To ensure that your objectives are achieved while on Pitcairn we would advise you take this approach when engaging with GPI and the community:**

1. If you require a photo of an individual(s) it is advised that you seek their permission.
2. If you would like to visit an individual(s) at their home you should phone first to see if it is convenient. Don't turn up unannounced unless the individual(s) has arranged with you that it is OK to do so.
3. If you require meetings with individual(s), Government personnel it is advised that you arrange a suitable day, time and location.
4. If you require a public meeting you will need to discuss this with the relevant Division Manager or person who has been assigned to you to arrange a suitable day/time.
5. If you are filming or taking photos for commercial purposes you must first seek council approval, provide a synopsis and complete the relevant business visa prior to arrival.
6. If you require to film or voice record an interview(s) with individual(s) or Government personnel for non commercial purposes you will need to inform the person(s) prior on what type of questions you will be asking or the topic of the interview.

The Government of Pitcairn Islands has provided these useful points as a guide for conducting various activities and we hope that your experience on Pitcairn is enjoyable, successful and everlasting.

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